



MEETING OF THE BOARD OF WATER COMMISSIONERS

Wednesday, November 4, 2020 – 12:15 p.m.

Via teleconference

Executive Orders from the Office of the Governor require that the governing body of a public agency hold public meetings and hearings in compliance with social distancing and face covering requirements. This meeting is being conducted by virtual means in compliance with the Governor's Orders. To attend, click on the following link:

https://us02web.zoom.us/webinar/register/WN_lzjsOB2cRP-f4othxM1y9w

The meeting passcode is 644649.

Online participants will be able to view presentation material and submit questions or comments.

You can also join by dialing in with your phone; call (669) 900-6833.

The meeting ID number is 824 1709 0363, and the meeting passcode is 644649.

AGENDA

11:30 a.m. STUDY SESSION – Cost of Service Study Presentation - Part I of II
(Shawn Koorn, HDR)

12:15 p.m. BOARD MEETING (Shall Begin at the Conclusion of the Study Session)

1. Roll Call

2. Comments from the Audience

Comments will be limited to 4 minutes per individual, group, or organization; please state your name and organization (if applicable) when prompted via teleconference.

3. Approval or Correction of the Minutes of the Last Regular Meeting of October 21, 2020

4. Review of Vouchers

5. Management Reports

5.1 Engineering Report (Capital & Special Projects Coordinator Andy Huffman)

5.2 Operations Report (Water Meter & Controls Supervisor Ken Johnson)

5.3 Water Treatment/Quality Report (Water Treatment/Quality Director Ben Klayman)

5.4 Finance Report (Finance & Administration Services Director Tessa DeLine)

5.5 I.T. Report (Information Technology Manager Kris Stitt)

5.6 HR Report (Human Resources Manager Tanya Haakinson)

5.7 General Manager's Report (General Manager Brad Taylor)

6. Propositions and Remarks from the Commissioners

7. Adjourn

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Meeting locations are generally accessible to persons with disabilities. To request interpreters for hearing impaired or other accommodations for persons with disabilities, please contact our office at (541) 774-2440 or water@medfordwater.org at least three business days prior to the meeting to ensure availability. For TTY, dial 711 or (800) 735-2900.

DATES TO REMEMBER*					
DATE	DAY	TYPE OF MEETING	STUDY SESSION TIME & TOPIC	REGULAR MEETING	LOCATION
11/18/20	Wed	Board Meeting	11:30am – Cost of Service Study	12:15 p.m.	Via Teleconference
<i>Thursday & Friday, November 26 & 27, 2020 – Thanksgiving Holiday – Offices closed</i>					
12/02/20	Wed	Board Meeting	11:30am – Financial Audit	12:15 p.m.	TBD
12/16/20	Wed	Board Meeting	11:30am – JC/MWC Bulk Water Sales Update (Tentative)	12:15 p.m.	TBD
<i>Friday, December 25, 2020 – Christmas Holiday – Offices closed</i>					
<i>Friday, January 1, 2021 – New Year’s Day – Offices closed</i>					

**Meeting dates, times, and locations are subject to change due to COVID-19 precautions and by Executive Order of Governor Brown.*